

Norfolk School Committee
Superintendent Evaluation Sub-Committee
Central Office Conference Room
Tuesday, January 8th, 2013, 6:30 P.M.

Minutes

Meeting began at 6:30 P.M.

Present: Shawn Dooley (School Committee), Thomas Doyle (School Committee), Jeffrey Chalmers (School Committee), Dr. Ingrid N. Allardi (Superintendent).

Dr. Allardi shared with the Sub-Committee the Superintendent Evaluation form that was developed and published by the Mass Dept. of Education.

Dr. Allardi recommended to the Sub-Committee that the Norfolk School Committee use the state model for evaluating her performance, as the district is using this new model for teacher and administrator evaluation.

Dr. Allardi recommended that the Committee set focus areas for her evaluation within each of the rubric standards. It would be the responsibility of the Superintendent to collect evidence regarding her performance in these areas to submit to the school committee. Mr. Doyle asked how the Committee would incorporate feedback or concerns that may be outside of the scope of the focus areas and a discussion ensued. The Committee would have the right to include any other areas of concern in the narrative comments of the evaluation. Further discussion of this topic will take place at the next meeting.

Dr. Allardi suggested the Committee adopt a Jan. – Jan. timeline for the evaluation process.

Meeting ended at 7:00 P.M.